

**Work Session Meeting Minutes
August 17, 2021**

A work session of the Hulmeville Borough Council was held on the above date at Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi, Vice President, Nicholas Toth, Nick Lodise, Doug Edge and Doug Harris

Councilmembers Absent: Judy Coleman

Councilmembers Late: none

Others in Attendance: Solicitor, Robert DeBias, Secretary, Dorothy Omietanski, Fire Marshal/Borough Mgr., Bill Wheeler, Matthew McCloskey and Caitlin from Mest Barry Isett and Assoc.

Absent: Authority President Kurt Ludwig and Mayor Mahon

Call to Order: Mr. Wheeler called the meeting to order at 7:34 pm; all those present joined in the Pledge of Allegiance.

Public Comment: none

Presentation Barry Isett and Assoc: Mr. McCloskey and Ms. Mest came to present the services offered by Barry Isett and Assoc. The company is very flexible with regards to its services. They explained that the Borough can decide what services they would like and how often they would need them. Isett and Assoc. do not charge for travel or phone calls. They do establish an agreement and they require a 90-day notice of cancellation. They will provide monthly reports and they do work with BIU. The next step would be to schedule a meeting to discuss services needed and determine the process required, then Barry Isett and Assoc. will draft a contract. They have a flat rate of \$85 per hour regardless of the service provided. Mr. Harris will call Ms. Mest and ask if she can send a copy of a sample contract. Council will vote on whether to hire them at the next meeting. If council does hire Barry Isett and Assoc, Ms. Mest would be the main contact person.

Solicitor:

- DCED Grant – Borough Manager Wheeler is completing the paperwork for a grant from the Pennsylvania Department of Community and Economic Development. The grant request was made by Mr. Mandolesi to cover the cost of stucco work on Borough Hall at a cost of \$55,000. Borough Manager Wheeler will attach the estimate provided by Mr. Mandolesi along with an explanation that the project in whole is going to cost the Borough \$115,000 of which the grant will cover \$55,000. Borough Manager Wheeler needs a resolution requesting the grant.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to authorize the Borough to submit an application for a grant for the Keystone Community Program administered by the DCED for a total of \$55,000 to cover the cost of stucco repair work on Borough Hall; motion passed with all in favor 6-0-0.

- RDA Grants
 1. Borough Hall – Borough Hall is in need of new windows, stucco, painting and the cupola needs repairs. A grant has been secured to cover the cost of the stucco work which will total \$55,000. The window replacements will cost \$60,000 and Mr. Wheeler still needs to get estimates on the painting and cupola repairs. Currently the Borough has in the budget \$26,000 set aside for the windows and \$2,000 set aside for painting.
 2. Fire Department – William Penn Fire Co has two requests for RDA grants - one for two exhaust systems at a cost of \$45,864 and the other for a digital sign at a cost of \$31,995. The exhaust systems are not a necessary item. They currently have no facilities in either station for sleeping so the ventilation is just a want, not a need. If council agrees to sponsor the sign, they would like to set a few stipulations on its use, such as making the sign available to announce emergencies use allowed by local community clubs to make announcements, and never using the sign for advertising purposes. Council would also like to limit the hours of operation. Council all agreed to support the request for a municipal grant for a digital sign with stipulations, and to decline the request for the venting systems.
 3. Police Department – The Mayor and the Police Department would like to request the purchase of new AED's and a police truck. After much debate council is split one whether to purchase the truck. Mr. Harris, Mr. Wheeler and Mr. Mandolesi all said no and Mr. Toth, Mr. Lodise and Mr. Edge all said yes. The final decision will be made at the next meeting.
- Meeting Agendas – Starting in September, Council must have an agenda posted 24 hours before every meeting. Mr. Wheeler suggested all council provide their agenda items by the end of the day Tuesday before every meeting. The agenda items should be emailed to Ms. Omietanski. Once all items are received, she will distribute copies to all council who will have one day to make any corrections, and then she will post at Borough by Friday afternoon and email Borough Manager Wheeler who will also post the agenda on the website.
- Snow and Ice Contract – The advertisement for the Snow and Ice Contract will run two times on 8/25 and 9/1. Borough Manager Wheeler will forward Ms. Omietanski the advertisement to send to the Courier Times.
- Leaf Collection – Mr. DeBias asked Mr. Lodise to contact Leck to confirm that they will collect leaves this fall.

New Business: none

Old Business:

- Main Street Paving – PennDOT did come out and inspect the areas of concern with regards to the recent paving work on Main Street. They did discover at Zimmerman Lane that there was a clog in the drainage pipe. They unclogged the drain and will come back to

create a ditch from Zimmerman Lane to the depression. With regard to Ford Ave. PennDOT could not determine any problems with the paving. On Pennsylvania Ave, they do see an issue with the paving. PennDOT explained that they can fix the issue by re-heating the road and tamping it down to create a swale. They suggested taking pictures of the areas of concern the next time it rains. PennDOT also said they would try to come to the areas of concern the next time it rains as well.

- Intersection of Main and Trenton – Council met with Tina Davis to discuss the concerns at Trenton and Main. Chief Baran collected accident data for the intersection and there are not as many accidents as council thought. If council submits a request for something to be done at the intersection, whatever recommendations that are implemented will be made at the Borough's expense with regards to installation and maintenance. Mr. Wheeler suggested Mr. Lodise move the stop sign closer to Trenton and paint a wide white line on the road. After 6 months council can review the impact. These changes have suggested in order to lower the accident rate.
- ATT – Mr. Toth did talk to ATT regarding the changes taking place in the new year. ATT will be providing new phone software. The new software will provide 12 mailboxes and the cost will remain the same. A new contract needs to be signed by 10/1. Mr. Toth has the contract, however he would like to talk to the sales department first to make sure the Borough is receiving the best price.
- Mr. Softy – The Mr. Softy truck that was at the National Night Out event did not keep track of how many cones it distributed at the event.
- Traisr – Mr. Toth would like to set up a meeting with Traisr to discuss migrating information to the new system.

Correspondence: none

There being no further official business the meeting was adjourned at 9:37 pm; motion made by Mr. Mandolesi and seconded by Mr. Lodise; carried 6-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough